

# ASTEL PROJECTS

## TRAINING CENTRE

FAX BACK YOUR BOOKING FORM TO:



043 7271106



043 7270055



[sam@astelp.co.za](mailto:sam@astelp.co.za)

2a Berea Terrace  
Berea, East London

COURSE	✓	COST	DURATION		DAY	MONTH	YEAR
Pastel Payroll - Administration		1,799.00	1 Day				
Pastel Payroll - Basic		1,799.00	1 Day				
Pastel Payroll - Advanced		1,799.00	1 Day				
Pastel Payroll - Tax		1,799.00	1 Day				
Pastel Payroll - Problem Solving		1,799.00	1 Day				
Pastel Payroll - Leave & Bonus		1,099.00	½ Day				
Pastel Payroll - E@syfile Workshop		1,099.00	½ Day				
Pastel Payroll - Medical Aid Workshop		1,099.00	½ Day				
Pastel Payroll - Tax Year End		1,099.00	½ Day				

Company Name:

Company Address:

Tel Number:

		VAT Reg:	
		Fax No	

PLEASE COMPLETE THE FOLLOWING IN CAPITAL LETTERS - AS IT MUST APPEAR ON THE CERTIFICATE

CELL NO:

Delegate Name 1

Delegate Name 2

Delegate Name 3


Special Diet / Food Allergies

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### IMPORTANT NOTICE

- \* All prices quoted include VAT
- \* Seats are allocated on a first-come-first-served basis
- \* All Booking Forms must be accompanied by a proof of payment
- \* Postponements must be faxed or emailed to the Training department at least 5 working days prior to the course commencement date or full course fees will be payable
- \* Cancellations are only accepted upon written notification at least 10 working days prior to the course commencement date failing which a 20% cancellation fee will be levied
- \* Failure to cancel within 5 working days of the course commencement date will incur full course fees. Substitutions can, however, be made at any time
- \* Pastel Payroll reserves the right to cancel any course should there be an insufficient number of delegates booked for that course

I hereby agree to the above terms and conditions:

Applicants Signature:	Date:
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BANKING DETAILS:	
<b>Acc Name:</b>	<b>Astel Projects CC</b>
<b>Bank:</b>	<b>Nedbank</b>
<b>Branch:</b>	<b>Vincent 120621</b>
<b>Acc No:</b>	<b>1206 046996</b>

